

Dattopant Thengadi National Board for Workers Education and Development

Formerly CENTRAL BOARD FOR WORKERS EDUCATION

(A Central Autonomous Body under the Ministry of Labour and Employment, Government of India)

Advertisement for recruitment of Additional Director on deputation basis

Dattopant Thengadi National Board for Workers Education and Development (DTNBWED) formerly known as Central Board for Workers Education (CBWE), a tripartite body, fully funded by the Ministry of Labour and Employment, Government of India, was set-up in 1958. It aims at imparting education to workers and representatives in subjects like Industrial Relations, Trade Union Consciousness, Leadership Development, Management of Trade Union Activities etc. The Head Office is located at Nagpur. The main activity is through its 50 Regional Directorates, 7 Sub-Regional Directorates throughout the country. An apex body, Indian Institute of Workers Education at Mumbai conducting national level training programmes.

The DTNBWED invites application for filling up the post of Additional Director purely on deputation basis initially for a period of not more than 3 years, which is likely to be extended as per requirement.

Duties and Responsibilities:- The Additional Director shall be responsible for the proper administration of the affairs of the Board and shall exercise supervision and disciplinary control in absence of Director General. Subject to the orders, rules and bylaws of the Board, the Additional Director has to exercise overall control of administration, Grants-in-Aid, Vigilance, confidential matters, education for Organized, Unorganized and Rural Sector workers, Implementation of national official language policy in the Zonal Directorates, Indian Institute of Workers Education, Mumbai and all Regional Directorates.

Educational Qualification:-

Essential:-

a) A Second Class Master's Degree of a recognized University in Economics, Social Work, Sociology, Industrial Relation and Personnel Management, Political Science, MBA with specialization in Industrial Relations / Personnel Management with at least 50 % marks

OR

b) Master's Degree with at least 40% marks in aggregate in one of the subjects at (a) above.

Desirable:- Practical and administrative experience in labour related issues in the field of training or educational or rural development or planning development.

Pay Scale:- Rs. 10,000-325-15200 (as per 5th CPC) corresponding to Level 11 in Pay Matrix (As per 7th CPC).

As per the Recruitment Rules, the post is required to be filled up by promotion / deputation.

Deputation:- The Officer in the same grade / pay scale under Central / State Government and having 5 years Experience in the field of Education / Rural Development.

Age Limit:- The maximum age limit for appointment by deputation (DTNBWED) shall not be exceeding 56 years as on the closing date for receipt of applications.

How to apply: The applications in duplicate in the enclosed prescribed proforma and complete up to date ACR dossiers of the officer (last 5 years) who can be spared in the event of their selection along with (i) vigilance clearance, (ii) integrity certificate, (iii) cadre clearance, and (iv) major / minor penalty statement for the last 10 years should reach to **Director General, Dattopant Thengadi National Board for Workers Education and Development, 2nd Floor, Employment Exchange Building, Pusa Complex, Pusa Road, Near Industrial Training Institute (ITI), New Delhi- 110 012** through proper channel within a period of 60 days from the date of publication of advertisement in the Employment News. Applications received after the due date or otherwise incomplete or without through proper channel will not be considered and stand rejected.

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**Application for the post of Additional Director, Dattopant Thengadi National
Board for Workers Education and Development**

2. Name of the applicant (in Block letters):
2. Date of Birth (In Christian era):
3. Postal Address (with telephone no. and e-mail address):
4. Educational Qualification:

Sl. No	Essential	Desirable
1.		
2.		
3.		

5. Service to which you belong:
6. Whether belong to SC/ST/OBC:
7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:
8. Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:-

Office/Institute	Post	From	To	Pay Band and Grade Pay	Nature of duties

9. Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent:
10. In case the present employment is held on deputation basis, please state:-
- (a) The date of initial appointment:
- (b) Period of appointment on deputation:
- (c) Name of the present office/organization to which you belong:
11. Additional details about present employment. Please state whether working under:-
- (a) Central Government
- (b) State Government
12. Are you in revised scale of pay? If yes, give the date from which the revision took place (Please indicate the pre-revised scale, as well):
13. Existing total emoluments drawn per month:
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (Please enclose a separate sheet):

Date:-

Signature of Candidate
Address.....

Forwarding Note by the Employer

It is certified that:

- (i) Information given in the above proforma is correct as per the service records of the applicant.
- (ii) The applicant is clear from vigilance angle.
- (iii) The integrity of the applicant is beyond doubt.
- (iv) No major/minor penalty has been imposed on the applicant in last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
- (vi) The ACR Dossier of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory of behalf of the employer)